**Resource: Action plan template**

* **Vision**

Restate the vision or purpose of your Drought Leadership Group.

* **Data Collection / Needs Analysis**

In this section you will talk about the particular strengths and needs of your community.

To do this, you will need to access relevant information and data on your community. You can use existing information sources such as the Australian Bureau of Statistics and approach local agencies to see what relevant information they hold. You can also undertake:

* surveys in your local community, including of service providers
* targeted local interviews
* desktop data reviews.

As you plan your own data collection and analyse the results, make sure you refer to section 5 of ‘Your guide to getting started’ and consider the key indicators of wellbeing. In the table on the following page you can include a summary of the data you gathered under each of the key wellbeing indicators.

Don’t feel that you have to have detailed information about all the indicators before you can start.

|  |
| --- |
| **Measures of Community Wellbeing** |
| **Human Capital*** Education
* Early childhood
* Leadership
 | **Social Capital*** Social connectedness
* Culture
* Health and social services
 |
| **Institutional Capital*** Access
* Gender
* Ethnicity
 | **Physical Capital*** Housing
* Built environment
 |
| **Natural Capital*** Physical environment
 | **Financial Capital*** Income
* Employment and working conditions
 |

**SWOT Analysis**

Assess your group’s and community’s strengths, weaknesses, opportunities and threats.

|  |  |
| --- | --- |
| **Strengths** | **Weaknesses** |
| *Group* | *Community* | *Group* | *Community* |
| **Opportunities** | **Threats** |
| *Group* | *Community* | *Group* | *Community* |

**Issues Register**

*Summarise the key issues identified in your community using the information you have gathered so far.*

|  |  |  |
| --- | --- | --- |
| **Issues** | **Priority to address** (e.g. high, medium, low) | **Influence of Drought Leadership Group** (e.g. high, medium, low) |
| Loneliness, loss of family support | High | Medium |

**Action Plan**

Based on all the information you have included so far, decide what your group would like to do – some key actions. Some actions will be more immediate while others may take longer to undertake.

|  |  |  |  |
| --- | --- | --- | --- |
| **Action** | **Solution** | **By whom** | **When** |
| *e.g. Reduce social isolation* | *Road parties, local bbq* | *DLG* | *ASAP* |