**Resource: Endorsement letter**

Dear Name

Re: Drought Leadership Group for XX

As you would be aware, the drought in <insert name of community or shire> is having an ongoing impact on our community. While all levels of government provide a variety of drought-related resources and programs, it remains a challenge to make the most effective use of scarce human, physical and financial resources.

To support the response to drought in <insert name of community or shire>, I am pleased to advise a local Drought Leadership Group has been established. The group’s vision to help our community respond to drought and in so doing influence the allocation of current and new resources.

There are representatives from across our community on this group and I am particularly pleased that <*state whether someone from the tier of government is on the committee…* insert name and position> is a member.

As outlined in the group’s Terms of Reference (**attached**), our core roles are to:

*<summarise* the *roles from your Terms of Reference such as outlined below*>

* Ensure health and wellbeing needs are anticipated, monitored and met.
* Ensure appropriate and timely access to social support initiatives.
* Ensure community groups and organisations are involved in the recovery.
* Influence and advise on appropriate and timely investment in the community.

A detailed Action Plan will outline how the Drought Leadership Group will achieve these roles.

On behalf of the <insert name> Drought Leadership Group, I would appreciate your support of our group and seek your <department’s/authority’s/shire’s> active involvement with our group when planning the allocation of resources and programs. I would be grateful if you could identify an appropriate contact officer to work with us as we finalise and maintain our Action Plan.

I look forward to forging a collaborative partnership as I believe it will have a positive impact on our broader community.

Thank you in anticipation of your support.

Yours sincerely

(signature)

<Name>

<Position>